**Phillip Jones**

6 Pine Street, Concord, NC 12333 cell: 566.486.2222 email: phjones@yahoo.com

**Objective**

* To attend a four-year college and obtain a business degree

**Education**

* Northwest Cabarrus High School Concord, NC 2014 – present
	+ GPA: 3.2
	+ Expected graduation: June 2018

**Experience**

* Sales Associate, Old Navy Concord, NC 2013 – present
	+ Maintain and restock inventory
	+ Provide customer service
	+ Operate computerized cash register system
* Child Care Concord, NC 2010 –2012
	+ Provide child care for several families after school, weekends and during school vacations.

**Achievements**

* National Honor Society 2012, 2013, 2014
* Academic Honor Roll 2013 - 2017

**Volunteer Experience**

* Big Brother / Big Sisters
	+ Mentored a young boy
	+ Devoted weekly time to show commitment
* Cabarrus Literacy Program
	+ Read with elementary students after school
* Run for Your Life
	+ Organized race events
	+ Distributed information

**Interests / Activities**

* Communities in Schools
	+ Participate in activities to promote graduation and college acceptance
* Member of Northwest Cabarrus High School Tennis Team
	+ Team captain
* Boy Scouts

**Computer Skills**

* Proficient with Microsoft Word, Excel, PowerPoint, and Internet

**References**

* Available upon request or Attached (if attached, type references on a separate page)

**Phillip Jones**

6 Pine Street, Charlotte, NC 12333 cell: 566.486.2222 email: phjones@yahoo.com

**References**

* Jenny Morris
	+ Supervisor, Old Navy
	+ 980-555-5555
* Mrs. Taylor
	+ Math teacher, Northwest Cabarrus High School
	+ 980-555-5555
* Tim Roberts
	+ Coach, Basketball Team
	+ 980-555-5555

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